

Finding how many eBooks, Audiobooks, Videos available:

1. Log in to the OverDrive Marketplace
2. Select Insights > Reports > Title Status & Usage
3. Select 'Run new report' and enter the following criteria

Report options

Title:

Period Type: Specific

Start Date:

End Date:

Formats: All formats, **Audiobook**, eBook, Music, Video

Language:

Subject:

Audience: All audiences

Preorder titles: Include Exclude

Lending model: All lending models

ISBN:

To search multiple ISBNs (max of 200), enter a list of print and/or eBook ISBNs where each ISBN is separated by a comma or semicolon or line break.

Rating: All ratings

Content access levels: All access levels

Holdings: All

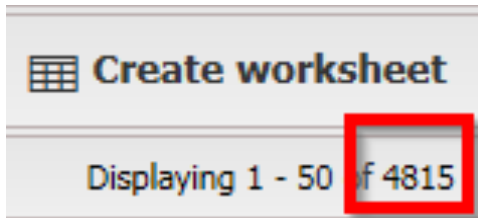
Minimum checkouts:

Maximum checkouts:

Status: In collection

Update Cancel

4. Select Update
5. Once presented with results, you'll find the total number of available titles under the create worksheet button



6. Repeat Steps 1-4 for the remaining formats

Using the steps above, the total number of eBooks, audiobooks, and videos available are as follows:

- eBooks = 26301

- Audiobooks = 4815
- Videos = 178

Total Circulation between October 1 and September 30th:

1. Log in to the OverDrive Marketplace
2. Select Insights > Reports > Circulation Activity
3. Select 'Run new report' and enter the following information

The screenshot shows a 'Report options' dialog box with the following fields and values:

Checkouts by:	Branch
Borrowed from:	All
Branch:	All branches
Formats:	All formats
Language:	All
Audience:	Adult Fiction, Adult Nonfiction
Rating:	All ratings
Subject:	All
Period Type:	Specific
Start Date:	10/01/2015
End Date:	09/30/2016
Content access levels:	All access levels
User type:	All users
Lending model:	All Lending models
Website:	Standard and mobile
Creator:	
Purchase Order ID:	

Buttons: Update, Cancel

4. Select Update
5. Once results are displayed, scroll through the list of branches to find the specific branch you're looking for.
6. Repeat Steps 1-5 for the other audiences (selecting Juvenile Fiction/Nonfiction the next time you run it and Young Adult Fiction/Nonfiction the 3rd time this report is run)