

EVALUATION CRITERIA FOR COMPETITIVE GRANTS

1. **Project description, purpose, target population, and benefits** (20 points)

Does the project description include all of the required information?

0 1 2 3 4 5 x 4 = _____

2. **Basic need** (20 points)

Is the need for the project clearly established and will the proposed services satisfy the need of the target population?

0 1 2 3 4 5 x 4 = _____

3. **Activities and planning** (20 points)

Are the activities clearly identified, achievable, and measurable? Does the description of each activity include needed resources? How will the project be promoted? Has sufficient planning gone into the application?

0 1 2 3 4 5 x 4 = _____

4. **Evaluation and continuation** (15 points)

Does the application explain how the project will be evaluated? Are there adequate provisions for continued services? If the project will not be continued, is there an explanation?

0 1 2 3 4 5 x 3 = _____

5. **Outcome(s)** (15 points)

Does each outcome clearly explain a change expected to occur in the target population, such as a change in their skills, attitudes, knowledge, behaviors, or life condition? Is each outcome directly related to the need?

0 1 2 3 4 5 x 3 = _____

6. **Resources** (15 points)

Is the project personnel qualified to meet the needs and activities of the project? Are the proposed equipment, supplies, materials, contractual services, and/or vehicles appropriate to meet the needs and activities of the project?

0 1 2 3 4 5 x 3 = _____

7. **Budget** (20 points)

Are the financial resources described adequate and appropriate? Are the items or services to be acquired stated clearly and with enough detail to be understood?

0 1 2 3 4 5 x 4 = _____

8. **Comparative need within a grant category** (15 points)

How great is the need for the project compared to all other applications within its grant category?

0 1 2 3 4 5 x 3 = _____

9. **Overall application evaluation** (10 points)

Is the project clearly within the intent of federal and state regulations for use of LSTA funds? Does the application present a clear and convincing case for funding of the project?

0 1 2 3 4 5 x 2 = _____

10. **Total review score** (max. score 150 points) _____